

TOWNSEND HALL MANAGEMENT COMMITTEE
THE TOWNSEND HALL
52 SHEEP STREET
SHIPSTON ON STOUR
WARWICKSHIRE CV36 4AE
Registered Charity No. 522997

Please read conditions of hire before completing and returning this form

1. Date this hiring agreement is sent.....12.11.2010.....
 2. Date of the event.....FRIDAY 21 OCTOBER 2011.....
 3. Name (including Organisation, if applicable).....RICHARD BONDWIN, PROGRAMME SECRETARY
MASHIPSTON MUSIC SOCIETY.....
 4. Address.....40 FURZE HILL ROAD, SHIPSTON-ON-STOUR CV36 4EU.....
 5. Telephone (Home/Work/Mobile, as appropriate).....01608 662178 / 07850 778431.....
 6. What type of event.....CONCERT - ORCHESTRA OF THE SWAN (SIMILAR TO EVENING
HOURS 19/11/2010).....
 7. Rooms required: Small Hall / Large Hall / ~~Kitchen & Servery~~ (circle)
 8. Hours from.....8.00 a.m.....to.....10.30 pm.....
 9. Time you need to get in.....8.00 am rehearsal in large hall.....
If setting up time is needed, specify date and time.....see above (9).
- Note there may be an extra charge*
10. Time premises will be vacated.....c. 10.30.....(please see note 12)
 11. Will alcohol be sold? (Note it is yes unless it is given away).....YES.....
 12. Will you use the Hall licence or apply for a T.E.N?.....HALL LICENCE.....
see note 13, or for information tel R. S. Taylor on 01608.661511
 13. Names of Stewards, if required. (see conditions note 8).
1.....
2.....